

MINUTES
REGULAR MEETING
SEPTEMBER 19, 2023

The regular monthly meeting of the Parker Sewer and Fire Subdistrict Commission was held on Tuesday, September 19, 2023, at 4 p.m. Notices were posted and sent according to Freedom of Information Act requirements.

Commissioners present: Mr. Randall Jones, Chairman
Mr. Cam Salle', Vice Chairman
Mr. Alan Kay, Secretary/Treasurer
Ms. Sarah Franco, Member
Mr. Wayne Moore, Member

Also present: Chief Gregory Farley, Fire Department
Mr. Mark Jacobs, Fleet Maintenance Supervisor
Mrs. Jennifer Beckett, Benefits/Payroll Administrator
Ms. Shannon Pritchett, Financial Administrator

The Chairman called the meeting to order at 4 p.m.

The Chairman declared that, in compliance with SC Freedom of Information Act, the following media were notified:

Greenville News via fax 864-298-4395 on September 15, 2023, at 9:12 a.m.
Channel 4 News via fax 864-240-5329 on September 15, 2023, at 9:14 a.m.

Mr. Alan Kay gave the invocation.

Everyone stood for the Pledge of Allegiance.

The Minutes of August 15, 2023, were approved as written.

The Chairman brought the commission's attention to three (3) policies, Training Policy, Travel Policy, and the Boot Allowance Policy located on Pages 3 through 18 of the commissioner packets. After a lengthy discussion, the Chairman recommended Ms. Sarah Franco, Mr. Cam Salle', and the Department Heads, get together and revise the policies as needed and present the revisions to the commission later.

The Chairman called for a short break. The break began at 5:50 p.m. and ended at 5:55 p.m.

Ms. Shannon Pritchett gave a brief overview of the Summary of Estimated Charges in the General Fund Balance and Summary of Revenue and Expenditures for the month of August located on Pages 19 through 34 of the commissioner packets; and the Administration's monthly financial report located on Page 27.

The Administration Department's other reports were included in the packets.

Chief Farley brought the commission's attention to the Tuition Reimbursement Policy located on Pages 35 through 47 of the commissioner packets. After discussion, the Chairman recommended Ms. Sarah Franco, Mr. Cam Salle', and the Department Heads include this policy with the others to present to the commission later.

Chief Farley updated the commission on the Fire Department's monthly financial report located on Page 48; and the department's monthly reports located on Pages 49 through 52 of the commissioner packets.

The Fire Department's other reports were included in the packets.

Mr. Mark Jacobs updated the commission on Fleet Department's monthly financial report located on Page 53. Mr. Jacobs also gave a brief narrative of vehicles that Fleet worked on during the month and informed the commission on the Fleet Maintenance Department's monthly reports located on Pages 54 through 62 of the commissioner packets.

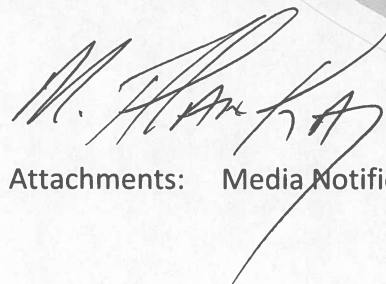
The Fleet Department's other reports were included in the packet.

Mr. Alan Kay made a motion to go into Executive Session for contractual and personnel matters. Mr. Wayne Moore seconded the motion; all in favor, motion carried. Executive Session began at 7 p.m. and ended at 10:05 p.m. The Chairman stated that there was a decision made to end the On-Call Comp-time in the Fleet Department since that service is no longer needed.

Mr. Moore made a motion that effective October 1, 2023, the On-Call Comp-time currently being reported in the Fleet Department will end. Ms. Franco seconded the motion; all in favor, motion carried.

There being no further business, the meeting adjourned at 10:11 p.m.

Mr. M. Alan Kay, Secretary/Treasurer



Attachments: Media Notification Documents (4 pp)