

MINUTES
SPECIAL-CALLED MEETING
MAY 8, 2023

The special-called meeting of the Parker Sewer and Fire Subdistrict Commission was held on Monday, May 8, 2023, at 3 p.m. Notices were posted and sent according to Freedom of Information Act requirements.

Commissioners present: Mr. Randall Jones, Chairman
 Mr. Cam Salle', Vice Chairman
 Mr. M. Alan Kay, Secretary/Treasurer
 Ms. Sarah Franco, Member
 Mr. Wayne Moore, Member

Also present: Chief Gregory Farley, Fire Department
 Mr. Mark Jacobs, Fleet Maintenance Supervisor
 Mrs. Jennifer Beckett, Benefits/Payroll Administrator
 Ms. Shannon Pritchett, Financial Administrator

The Chairman called the meeting to order at 3 p.m.

The Chairman declared that, in compliance with SC Freedom of Information Act, the following media were notified:

Channel 4 News via fax 864-240-5305 on May 4, 2023, at 8:45 a.m. at Fax #864-240-5328
Greenville News via fax 864-298-4395 on May 4, 2023, at 8:48 a.m. at Fax #864-298-4395

The Chairman stated the purpose of this meeting was to review the FY 2023 – 2024 Operating Budget draft and review the proposed Employee Total Rewards Statements.

The Chairman asked Mrs. Jennifer Beckett to present the employee Value Statements to the commission. Mrs. Beckett explained at no cost to the district, the current payroll system, ADP, can also generate similar statements called Total Rewards (attached) versus using the Value Statements (attached) previously presented that require a setup cost of approximately \$3,747.00. After discussion, Ms. Sarah Franco made a motion that we use ADP to create the Employee Total Rewards statements to provide during the Open Enrollment Insurance meetings. Mr. Alan Kay seconded the motion; all in favor, motion carried.

Mrs. Beckett made a recommendation to the commission, based on the FY 2023 – 2024 insurance renewal increase, the commission reconsider adding back the premium cost for the Under 65 retiree's dependent insurance. After a lengthy discussion, Ms. Franco made a motion that effective January 1, 2024, we charge the Under 65 retirees for a portion of their dependent's insurance coverage. Mr. Kay seconded the motion; all in favor, motion carried.

Mrs. Beckett recommended that we use the same equivalent charged previously to the Under 65 retirees for their dependent's insurance, but roundup the premium amount for accounting purposes (attached). After discussion, Mr. Cam Salle' made a motion effective January 1, 2024, the charge to the Under 65 retiree for their dependent's insurance coverage will be no cost to the retiree, \$250 for spouse, \$220 for children and \$280 for family. Ms. Franco seconded the motion; all in favor, motion carried.

Mrs. Beckett presented the final Stop Loss renewal rate received from Evolution Risk to the commission for review (attached). Mrs. Beckett explained although it was a decrease of 7%, she advised that we still budget

for \$3.3 million. After discussion, Ms. Franco made a motion that we accept the proposed options for the Fixed Cost in the amount of \$2,310,513 and the Stop Loss in the amount of \$461,882 renewals presented for FY 2023 – 2024. Mr. Salle' seconded the motion; all in favor, motion carried.

Ms. Shannon Pritchett presented the commission with the FY 2023 – 2024 General Operating Budget Draft handout (attached). The draft budget was reviewed, and the requested revisions will be included in the next regular meeting.

The Chairman called for a short break. The break began at 5:12 p.m. and ended at 5:20 p.m.

Ms. Franco made a motion to go into executive session for personnel matters; Mr. Salle' seconded the motion; motion carried. The executive session began at 5:22 p.m. and ended at 7:54 p.m. The Chairman stated there was nothing to report from the meeting.

There being no further business, the meeting was adjourned at 7:55 p.m.

Mr. M. Alan Kay, Secretary/Treasurer



Attachments: Media Notification Documents (4 pp)
Value Statements (11 pp)
ADP Total Rewards Template (1 p)
2023-2024 Renewal Strategy Meeting (6 pp)

