

**MINUTES**  
**REGULAR MEETING**  
**JULY 18, 2023**

The regular monthly meeting of the Parker Sewer and Fire Subdistrict Commission was held on Tuesday, July 18, 2023, at 4 p.m. Notices were posted and sent according to Freedom of Information Act requirements.

Commissioners present: Mr. Randall Jones, Chairman  
Mr. Cam Salle', Vice Chairman  
Mr. Alan Kay, Secretary/Treasurer  
Ms. Sarah Franco, Member  
Mr. Wayne Moore, Member

Also present: Chief Gregory Farley, Fire Department  
Mr. Mark Jacobs, Fleet Maintenance Supervisor  
Mrs. Jennifer Beckett, Benefits/Payroll Administrator  
Ms. Shannon Pritchett, Financial Administrator

Guest: Mr. Ken Newell – Stewart-Cooper-Newell Architects PA

The Chairman called the meeting to order at 4 p.m.

The Chairman declared that, in compliance with SC Freedom of Information Act, the following media was notified:

Greenville News via fax 864-298-4395 on July 14, 2023, at 9:05 a.m. at Fax #864-240-5329  
Channel 4 News via fax 864-240-5329 on July 14, 2023, at 9:07 a.m. at Fax #864-298-4395

Mr. Randy Jones gave the invocation.

Everyone stood for the Pledge of Allegiance.

The Minutes of May 16, 2023, were approved as written.  
The SC Minutes of May 19, 2023, were approved as written.  
The Minutes of June 20, 2023, were approved as written.  
The SC Minutes of June 29, 2023, were approved as written.  
The SC Minutes of July 11, 2023, were approved as written.

The Chairman welcomed Mr. Ken Newell with Stewart-Cooper-Newell Architects to the meeting. Mr. Newell gave a presentation on the future fire station 54 construction project and answered questions on the renovations of fire station 53.

Ms. Shannon Pritchett gave a brief overview of the Summary of Estimated Charges in the General Fund Balance Summary of Revenue and Expenditures for the month of June located on Pages 7 through 24 of the commissioner packets; and the Administration's monthly financial report located on Page 21.

Each Department Head gave a summary of their monthly budget reports.

The Administration Department's other reports were included in the packets.

Chief Farley gave his recommendation to allow Stewart-Cooper-Newell Architects perform the work of constructing fire station 54 and the completing the renovations on station 53. After discussion, Mr. Cam Salle' made a motion to engage Stewart-Cooper-Newell Architects for the future fire station construction project and the renovations of fire station 53. Mr. Wayne Moore seconded the motion; all in favor, motion carried.

Chief Farley updated the commission on the Fire Department's monthly financial report located on Page 25; and the department's monthly reports located on Pages 25 through 28 of the commissioner packets.

The Fire Department's other reports were included in the packets.

Chief Farley updated the commission on the traffic signal preemption system. Chief Farley also updated the commission on the final stages of Rescue 52 and explained the ladder truck should be in the district by late August or early September.

Mr. Mark Jacobs updated the commission on Fleet Department's monthly financial report located on Page 24. Mr. Jacobs also gave a brief narrative of vehicles that Fleet worked on during the month and informed the commission on the Fleet Maintenance Department's monthly reports located on Pages 29 through 38 of the commissioner packets.

The Fleet Department's other reports were included in the packet.

There being no further business, the meeting adjourned at 6:01 p.m.

Mr. M. Alan Kay, Secretary/Treasurer



Attachments: Media Notification Documents (4 pp)