

PARKER SEWER & FIRE SUBDISTRICT

General Operating Budget

FISCAL YEAR



2022 - 2023

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BUDGET MESSAGE

Submitted for review, the Parker Sewer and Fire Subdistrict Board of Commission, is the 2022 - 2023 Operating Budget. The budget document is the most important policy document of each year and is prepared with extensive participation by the department heads.

The 2022 - 2023 Operating Budget Millage Valuation decreased to 92.6, a decrease of 6.5 mills. The base millage decreased to 90.0 as a result of the county-wide reassessment cycle. **We project to start the 2022 - 2023 year with a fund balance of \$10,681,279.** The **required carry-over until January 2023 is \$8,850,863.** Based on the proposed budget, Parker Sewer and Fire expects a 2022 - 2023 **year-end fund balance of \$11,103,221, which is \$3,008,451 more than the required carryover.**

The Commission has approved a 6% cost-of-living (COLA) increase based on the federal COLA to be administered across the board.

This year's proposed **budget expenditures are \$13,534,558** which is a 10.54% decrease from last year's budget. The 2022 - 2023 **total revenues are projected at \$13,956,500**, which is an overall increase of 0.9% (less than 1%).

SIGNIFICANT BUDGET ISSUES

Wastewater - The 2021 - 2022 fiscal year was the last year the Parker Sewer and Fire Subdistrict included a wastewater department. Under pressure from Greenville County Council and the Metropolitan Sewer District, the District agreed to transfer its sewer assets to Metropolitan, also known as MetroConnects.

The wastewater department's loss accounts for the decrease in expenditure and the increase in revenue for the District for 2022 - 2023. The Wastewater's operating costs will no longer be needed; therefore the District will no longer collect for wastewater including the Sewer Rehab Fee and the Sewer Capital Fee that were collected along with property taxes.

The loss of the wastewater department includes one department head and 29 employees, and has a large effect on the District's finances moving forward. First, all bond debt that pertains to wastewater will be transferred to MetroConnects, therefore Parker will be relieved of the responsibility to pay that debt. Monies collected by wastewater for new construction will no longer be collected by the District. Losing 30 people has an effect on the District's insurance rates, providing a small reduction as compared to the 2021 - 2022 budget. In addition, other effects are felt throughout the District as highlighted below in each department's list of issues.

The proposed budget includes the following requests by department:

Administration - Medical premiums are decreasing \$200,000 or by 6.45%. This decrease is driven by the consolidation. The District will increase the employee's portion by 10%, even though the overall increase to the District is more than 23%. With those increases, the District pays more than 92% of the cost of health insurance. Total increase to employees is approximately \$20,000. While South Carolina Retirement System (SCRS) is decreasing because of consolidation, Police Officers Retirement System (PORS) is increasing \$111,420 driven by the Fire Department's realignment of several positions. Health savings account matching was decreased \$20,000 because of consolidation. Property/Casualty/Liability is decreasing \$20,000 because of consolidation. Auditor fees increased \$5,000 because of cost of doing business and anticipated complexity of ensuring consolidation is transitioned correctly.

Fire - Technology and communications continues to be the priority for the upcoming budget. A traffic pre-emption system that will control some traffic signals in Parker will greatly enhance apparatus response safety and potentially could cut response times to emergencies. The station alerting system continues to be the number one communication project. Regarding the departments' support vehicle five-year replacement program, three vehicles are requested in this budget year. Currently, only two stations have a support vehicle assigned to the station. These vehicles are used for emergency responses, operational needs, training events, and more. A professional services budget line has been added this year to cover items like legal services, human resource assistance, etc. A successful bunker gear advanced inspection and repair program continues to provide safe, clean bunker gear to firefighters while saving District monies.

Fleet Maintenance - Utilities are increasing because of Fleet Department moving into the former Wastewater operations building in July and occupying both the fleet and operations buildings. Inflation is driving all cost increases for supplies, fuel, parts purchased and tires.

Summary of Capital Programs Items and Capital Improvement Plan:

The proposed Capital Programs in 2022 - 2023 are:

Administration - HVAC unit	<u>\$10,000</u>
Fire - Nine-vehicle lease program	<u>\$587,321</u>
Three vehicles for assistant chief, battalion chief, operations	<u>\$165,000</u>
Land purchase for Station 4	<u>\$340,000</u>
Traffic preemption system	<u>\$200,000</u>
Fleet maintenance - Operations building repairs	<u>\$30,000</u>
A/C for fleet building	<u>\$30,000</u>
Total of capital programs and Capital Improvement Plan	<u>\$1,362,321</u>

Conclusion

The preparation of this budget took the cooperation and assistance of all the department heads. This budget is considered a reliable financial plan for the 2022 - 2023 fiscal year. Every control will be used to assure expenditures will be conducted within the District's procurement policy guidelines. Before any major expenditure, all options will be reviewed with the intent that the choice made be the one most advantageous to the District, seeking the most responsive and responsible vendor who meets District requirements.

Respectfully submitted,

Parker District Department Heads

Chuck Naray
Greg Farley
Tremeir Johnson
Mark Jacobs

PARKER DISTRICT VALUATION
COUNTY AUDITOR REPORT

	Millage Valuation	
	2021	2022
Total Valuation	\$ 121,330,160	\$ 136,926,569
Value of 1 Mill	\$ 121,330	\$ 136,927
Total Millage	\$ 99.1	\$ 92.6
Total O&M (Base) Millage	\$ 96.5	\$ 90.0
Total O&M (Base) Millage Yield	\$ 11,714,111	\$ 12,323,391
Total Reserve Account Millage	\$ 2.6	\$ 2.6
Total Reserve Account Millage Yield	\$ 315,458	\$ 356,009
Total Millage Yield	\$ 12,029,570	\$ 12,679,400



SUMMARY OF ESTIMATED CHANGES IN GENERAL FUND BALANCE

	General Operating Fund	
	Year end Estimate	Proposed
	2021 - 2022	2022 - 2023
Beginning Fund Balance, July 1st	\$ 10,158,902	\$ 10,681,279
REVENUES		
Property Taxes	\$ 12,979,558	\$ 12,679,400
Other Taxes	\$ 247,862	\$ 190,000
Other Revenue	\$ 1,284,735	\$ 1,087,100
TOTAL REVENUES	\$ 14,512,155	\$ 13,956,500
EXPENDITURES		
Administration Department	\$ 5,967,149	\$ 5,436,370
Fire Department	\$ 6,688,021	\$ 7,244,457
Waste Water Collection Department	\$ 1,481,318	\$ -
Fleet Maintenance Department	\$ 567,267	\$ 778,731
TOTAL EXPENDITURES	\$ 14,703,755	\$ 13,459,558
Other Financing Sources (Transfers In)		
Transfers In (Fire Capital Asset Fund Bank of TR)	\$ -	\$ -
Transfers In (Sewer Capital Fee)	\$ 284,378	\$ -
Transfers In (Rehab Fee Reimbursements)	\$ 463,575	\$ -
Total Other Financing Sources (Transfers In)	\$ 747,953	
Other Financing Sources (Transfers Out)		
Transfers Out (Accrued PTO Fund)	\$ 33,976	\$ 75,000
Total Other Financing Sources (Transfers Out)	\$ 33,976	\$ 75,000
Total Available Funding Sources	\$ 15,260,108	\$ 13,956,500
Total Appropriations	\$ (14,737,731)	\$ (13,534,558)
Net Increase (Decrease) in Fund Balance	\$ 522,377	\$ 421,942
Projected Ending Fund Balance, June 30	\$ 10,681,279	\$ 11,103,221
Required Carry Over Until Jan 16, 2022 (58%)	\$ 8,850,863	\$ 8,094,770

A summary of the estimated changes in Fund Balance for FY 2022 - 2023 follow:

Fund	Estimated Changes in Fund Balance						
	Beginning Balance	Revenues & Other Sources	Expenditures & Other Uses	PTO	Ending Balance	\$ Change	% Change
General Operating Fund - O&M	\$ 10,681,279	\$ 13,956,500	\$ 13,459,558	\$ 75,000	\$ 11,103,221	\$ 421,942	4.0%
Total	\$ 10,681,279	\$ 13,956,500	\$ 13,459,558	\$ 75,000	\$ 11,103,221	\$ 421,942	4.0%



2022 - 2023 BUDGET

PROPOSED REVENUE 2022 - 2023

TAX MILLAGE YIELD	12,679,400
OTHER TAXES	190,000
OTHER REVENUE	1,087,100

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TOTAL PROPOSED REVENUE 2022 - 2023

13,956,500

PROPOSED GENERAL EXPENSES 2022 - 2023

EMPLOYEE BENEFITS (HEALTH INS., LIFE INS., SC RETIREMENT, SOCIAL SECURITY & UNEMPLOYMENT INS.)	4,667,507
DISTRICT INSURANCE	350,000
SALARIES	5,469,879
OPERATING EXPENSES	1,609,851
TRANSFERS OUT	75,000

TOTAL PROPOSED GENERAL EXPENSES 2022 - 2023

12,172,237

PROPOSED CAPITAL IMPROVEMENTS 2022 - 2023

ADMINISTRATION DEPARTMENT CAPITAL ITEMS	10,000
FIRE DEPARTMENT CAPITAL ITEMS	1,292,321
FLEET MAINTENANCE CAPITAL ITEMS	60,000

TOTAL CAPITAL IMPROVEMENTS 2022 - 2023

1,362,321

PROPOSED DEBT SERVICE 2022 - 2023

ADMINISTRATION DEPARTMENT DEBT SERVICE	-
FIRE DEPARTMENT DEBT SERVICE	-
FLEET MAINTENANCE DEBT SERVICE	-

TOTAL DEBT SERVICE 2022 - 2023

-

TOTAL PROPOSED EXPENSES 2022 - 2023

13,534,558

NET INCREASE (DECREASE) IN FUND BALANCE	421,942
PROJECTED FUND BALANCE, JUNE 30, 2022	11,103,221
REQUIRED CARRY OVER UNTIL JAN 16, 2023	8,094,770



PARKER SEWER AND FIRE SUB-DISTRICT

REVENUE LINE ITEM DETAIL

GENERAL FUND - 2022 - 2023

	21/22 BUDGET	PROPOSED 22/23 BUDGET	BUDGET \$ CHANGE	BUDGET % CHANGE
PROPERTY TAXES				
0400210 - PROPERTY TAXES	12,029,570	12,679,400	649,830	5.4%
TOTAL PROPERTY TAXES	12,029,570	12,679,400	649,830	5.4%
OTHER TAXES				
0400210 - MERCHANT INVENTORY TAX	60,000	60,000	-	0.0%
0400210 - STATE REIMBURSEMENT MANUFACTURING DEP. TAX	50,000	60,000	10,000	20.0%
0400210 - HEAVY EQUIPMENT RENTAL TAX	25,000	25,000	-	0.0%
0400210 - COUNTY-WIDE UTILITY RIGHT OF WAY	14,000	20,000	6,000	42.9%
0400210 - MOTOR CARRIERS TAX	20,000	25,000	5,000	25.0%
TOTAL OTHER TAXES	169,000	190,000	21,000	12.4%
OTHER REVENUE				
0400212 - HEALTH INSURANCE PREMIUMS	260,000	200,000	(60,000)	-23.1%
0400217 - LIFE INSURANCE SURRENDER			-	0.0%
0400231 - ACCIDENT/RESPONSE FEE	35,000	40,000	5,000	14.3%
0400300 - INTEREST EARNED	21,000	10,000	(11,000)	-52.4%
0400321 - FIRE GRANT			-	0.0%
0400340 - CONTRIBUTION FOR LADDER TRUCK	15,000	-	(15,000)	-100.0%
0400400 - WASTEWATER (COMM) FEE	12,000	-	(12,000)	-100.0%
0400410 - WASTEWATER (RES) FEE	70,000	-	(70,000)	-100.0%
0400420 - WASTEWATER REINSPECTION FEE	10,000	-	(10,000)	-100.0%
0400425 - WWCSA NEW ACCOUNT FEE	60,000	-	(60,000)	-100.0%
0400440 - FINES AND PENALTIES			-	0.0%
0400600 - SALE OF ASSETS	5,000	5,000	-	0.0%
0400610 - CITY OF GREENVILLE - ANNEX	32,000	32,000	-	0.0%
0400700 - MISCELLANEOUS REVENUE	1,110,000	800,000	(310,000)	-27.9%
0400800 - PURCHASE DISCOUNT	100	100	-	0.0%
TOTAL OTHER REVENUE	1,630,100	1,087,100	(543,000)	-33.3%



**ADMINISTRATIVE DEPARTMENT - 51
2022 - 2023 BUDGET**

	21/22 BUDGET	PROPOSED 22/23 BUDGET	BUDGET \$ CHANGE	BUDGET % CHANGE
EMPLOYEE BENEFITS				
0511001 - HEALTH INSURANCE	3,100,000	2,900,000	(200,000)	-6.45%
0511002 - LIFE INSURANCE	15,000	17,000	2,000	13.33%
0511003 - S.C. RETIREMENT - SCRS	388,183	186,002	(202,181)	-52.08%
0511003 - S.C. RETIREMENT - PORS	837,522	948,942	111,420	13.30%
0511004 - FICA EXPENSE	488,351	418,446	(69,905)	-14.31%
0511008 - DELTA DENTAL	120,177	120,177	-	0.00%
0511009 - HEALTH SAVINGS ACCOUNT MATCHING	80,000	60,000	(20,000)	-25.00%
0511011 - VISION INSURANCE	15,400	16,940	1,540	10.00%
TOTAL EMPLOYEE BENEFITS	5,044,634	4,667,507	(377,126)	-7.48%
DISTRICT INSURANCE				
0512009 - INSURANCE - PROP, CASUALTY & LIAB.	180,000	170,000	(10,000)	-5.56%
0512003 - WORKER'S COMP. INSURANCE	190,000	180,000	(10,000)	-5.26%
TOTAL DISTRICT INSURANCE	370,000	350,000	(20,000)	-5.41%
PROFESSIONAL SERVICES				
0513001 - ATTORNEY FEES	30,000	30,000	-	0.00%
0513002 - AUDITOR FEES	25,000	30,000	5,000	20.00%
TOTAL PROFESSIONAL SERVICES	55,000	60,000	5,000	9.09%
COMMISSION PER DIEM				
0514002 - COMMISSION PER DIEM	5,000	5,000	-	0.00%
0514004 - COMMISSION/GCSPD DUES	135	135	-	0.00%
TOTAL COMMISSION PER DIEM	5,135	5,135	-	0.00%
EMPLOYEE SALARIES				
0515001 - FINANCIAL ADMINISTRATOR (1)	82,000	86,920	4,920	6.00%
0515002 - FINANCIAL ADMINISTRATIVE ASSISTANT (2)	92,398	97,942	5,544	6.00%
0515007 - SUPERINTENDENT (.5)	80,000	71,710	(8,290)	-10.36%
TOTAL EMPLOYEE SALARIES (3.5)	254,398	256,572	2,174	0.86%
OPERATING EXPENDITURES				
0516000 - ELECTRICITY	8,736	8,736	-	0.00%
0516200 - WATER/WASTE WATER	720	720	-	0.00%
0516300 - TELEPHONE	3,800	3,800	-	0.00%
0516400 - NATURAL GAS	1,130	2,000	870	76.99%
0516500 - SERVICE CONTRACTS	43,200	45,000	1,800	4.17%
0516501 - DATA PERIODICALS	500	500	-	0.00%
0516502 - FEES/ASSESSMENTS	6,500	6,500	-	0.00%
0516503 - CLEANING/STATION SUPPLIES	500	1,500	1,000	200.00%
0516504 - GENERAL OFFICE SUPPLIES	3,000	4,000	1,000	33.33%
0516505 - AWARDS/RECOGNITION	14,000	-	(14,000)	-100.00%
0516506 - NEWSPAPER ADS/NOTICE	200	200	-	0.00%
0516507 - OFFICE EQUIPMENT	2,600	3,000	400	15.39%
0516508 - COMPUTER SOFTWARE/MAINTENANCE	4,400	4,400	-	0.00%
0516510 - FLOWERS	300	300	-	0.00%
0516514 - PROFESSIONAL DEVELOPMENT	5,900	-	(5,900)	-100.00%
0516517 - UNIFORMS	500	1,000	500	100.00%
0516525 - CERTIFICATIONS/INSPECTIONS	500	500	-	0.00%
0516530 - BLDG/YARD MAINT.	2,500	5,000	2,500	100.00%
TOTAL OPERATING EXPENDITURES	98,986	87,156	(11,830)	-11.95%
CAPITAL PROGRAMS				
0550000 - REPLACE HVAC IN ADMIN BUILDING	10,000	10,000	-	0.00%
TOTAL CAPITAL PROGRAMS	10,000	10,000	-	0.00%
ADMINISTRATION DEPARTMENT BUDGET GRAND TOTAL	5,758,153	5,436,370	(321,782)	-5.59%

Administration Department – 51

- 0511001 Medical** - Premiums decrease is driven by the consolidation of the sewer department into Metro Connects. That impact is a decrease of \$200,000. The district has taken steps to mitigate these increases by choosing to take on more of the risk to offset premium increases. The district also moved the retiree under - 65 group to a separate policy, which will save the district approximately \$260,000 and still give as good or better coverage to the retirees.
- 0511003 South Carolina Retirement** - Cost for all eligible current employees participating in the S.C. Public Employee Benefit Authority. Amounts are based on PEBA salaries and respective PEBA rates. There is a decrease for SCRS because the loss of 30 employees because of consolidation. There is an increase in PORS driven by hiring additional firefighters and upgrading several positions.
- 0511009 Health Savings Account Matching** - Decreased \$20,000 because of fewer employees participating because of consolidation.
- 0512009 Insurance-Prop., Causality & Liability** - Decreased \$10,000 because of consolidation.
- 0512003 Workers' Compensation Insurance** - Decreased \$10,000 because of consolidation.
- 0513001 Attorney Fees** - Costs for consolidation litigation.
- 0513002 Auditor Fees** - Vendor Price Increase and additional scope of work for Other Post-Employment Benefits (OPEB).
- 0515001 Financial Administrator/Department Head** - COLA/6.0%.
- 0515002 Financial Administrative Assistant** - COLA/6.0%.
- 0515007 Sewer Superintendent** - ½ year salary plus comp and vacation payout.
- 0516300 – 0516530 Operating Expenses** - Natural gas has increased more than 300% on the market over the past 12 months. Cleaning/station supplies, general office supplies, office equipment and building/yard maintenance have increased because a portion of these costs were under the sewer department, and with consolidation, admin needs to increase their budget.
- 0516500 Service Contracts** - Increase \$1,800 vendor cost increases for ADP, Xerox, and Moodys annual service charge.
- 0516514 Professional Development** - New training will be charged to tuition reimbursement.
- 0516517 Uniforms** - Increased for additional uniform needs.

PARKER SEWER AND FIRE SUB-DISTRICT

FIRE DEPARTMENT - 52

2022 - 2023 BUDGET

	PROPOSED 21/22 BUDGET	PROPOSED 22/23 BUDGET	BUDGET \$ CHANGE	BUDGET % CHANGE
EMPLOYEE SALARIES				
0515003 - FIRE CHIEF (1)	90,000	95,400	5,400	6.00%
0515005 - STAFF PERSONNEL (8)	452,570	457,043	4,473	0.99%
0515006 - LINE PERS (78) INCL HOLIDAY/OT/ED	4,039,142	4,467,713	428,571	10.61%
TOTAL EMPLOYEE SALARIES (87)	4,581,712	5,020,156	438,444	9.57%

OPERATING EXPENDITURES

0516000 - ELECTRICITY	37,400	32,400	(5,000)	-13.37%
0516200 - WATER & WASTE WATER	8,217	6,800	(1,417)	-17.25%
0516300 - TELEPHONE	33,000	39,000	6,000	18.18%
0516400 - NATURAL GAS	12,000	12,000	-	0.00%
0516500 - SERVICE CONTRACTS	31,642	42,000	10,358	32.74%
0516503 - CLEANING/STATION SUPPLIES	18,500	20,350	1,850	10.00%
0516504 - GENERAL OFFICE SUPPLIES	7,150	9,000	1,850	25.87%
0516505 - AWARDS/RECOGNITION	-	15,000	15,000	100.00%
0516506 - NEWSPAPER ADS/NOTICE	400	400	-	0.00%
0516508 - COMPUTER SOFTWARE/MAINTENANCE	30,000	24,000	(6,000)	-20.00%
0516511 - PHYSICAL & FITNESS PROGRAM	36,400	36,400	-	0.00%
0516514 - EMPLOYEE TRAINING	54,600	54,600	-	0.00%
0516515 - FIRE PREV. - SAFETY EDUCATION	24,000	26,500	2,500	10.42%
0516516 - FIRE FIGHTING CLOTHES	77,600	82,400	4,800	6.19%
0516517 - UNIFORMS	46,970	51,000	4,030	8.58%
0516518 - EQUIPMENT - FIRE/SHOP/SAFETY	39,900	43,900	4,000	10.03%
0516519 - RADIO-MAINT/EQUIPMENT	138,230	163,230	25,000	18.09%
0516523 - SCBA MAINTENANCE	94,000	30,000	(64,000)	-68.09%
0516525 - CERTIFICATIONS/INSPECTIONS	35,000	40,000	5,000	14.29%
0516527 - DEDUCTIBLE DAMAGES	2,000	-	(2,000)	-100.00%
0516528 - PROFESSIONAL SERVICES	-	15,000	15,000	100.00%
0516530 - BLDG/YARD MAINT.	75,000	75,000	-	0.00%
0516531 - EQUIPMENT MAINTENANCE	1,500	2,000	500	33.33%
0516533 - EMS STIPENDS	75,000	75,000	-	0.00%
0516536 - EMS SUPPLIES	5,760	10,000	4,240	73.61%
0522003 - VEHICLE MAINTENANCE	2,000	2,000	-	0.00%
0516455 - MEDSHORE	24,000	24,000	-	0.00%
TOTAL OPERATING EXPENDITURES	911,709	931,980	20,271	2.22%

CAPITAL PROGRAMS

0550045 - Lease Program	680,000	587,321	(92,679)	-13.63%
Full size SUV 4 door (Asst Chief vehicle)	-	55,000	55,000	100.00%
3/4 ton crew cab diesel p/u (Batt Chief vehicle)	-	55,000	55,000	100.00%
3/4 ton crew cab diesel p/u (Operations)	-	55,000	55,000	100.00%
Traffic Preemption system	-	200,000	200,000	100.00%
0550046 - Land Purchase Station 54	340,000	340,000	-	0.00%

TOTAL CAPITAL PROGRAMS	1,020,000	1,292,321	272,321	26.70%
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TOTAL DEBT SERVICE PROGRAMS	-	-	-	0.00%
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FIRE DEPARTMENT BUDGET GRAND TOTAL	6,513,421	7,244,457	731,036	11.22%
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Fire Department - 52

- 0515003 Fire chief** - COLA at 6%
- 0515005 Staff** - Increased 6% to provide COLA for all personnel. Four funded dispatcher positions will be realigned to create three battalion chief positions — one for each shift. EMS coordinator position is proposed to convert from part-time to full-time to meet position requirements and to expand job duties. A captain of administration position is proposed as an addition to the command staff to handle all information technology (IT) issues District-wide, CAD work, 800 MHz radio programming, records management system (RMS) and special operations needs.
- 0515006 Line suppression** - Increased 6% to provide COLA for all personnel and funding for three proposed firefighter positions.
- 0516500 Service contracts** - Realignment of all monthly/annual payables to this budget line. In addition, District website construction/maintenance is transferred to the fire department from administration.
- 0516511 Physical and fitness** - Covers annual firefighter occupational physicals and maintenance of fitness program.
- 0516514 Employee training** - Maintained to accommodate new hires, sending more personnel to national level training, additional medical training, and funding for training props.
- 0516515 Fire prevention/safety** - Increase of 10% to cover increased cost to provide Fire Prevention programs. PDFD Fire Prevention program is one of only 104 fire departments in the state to have received the "Fire Safe South Carolina" Community Designation in 2019, 2020, and 2021!
- 0516516 Firefighting clothes** - Increase of 6%. The PPE replacement program has reduced the number of sets of gear that needs to be replaced from 15-17 sets to 10-12 sets of gear annually because of successful advanced inspection program.
- 0516519 Radio-maintenance/equipment** – Increase because of carryover of 2021- 2022 budget request to equip each station with a station-alerting system at an average cost of \$31,250 per station. Budget line also includes maintenance/repairing of 800 MHz radios and components to operate on the statewide Palmetto 800 system. Current 800 MHz mobile and portable radios are out of warranty.
- 0516525 Certifications/inspections** - Continued operation of the very successful advanced PPE cleaning/inspection program that is required by National Fire Protection Association (NFPA). Annual certification on the Hurst Jaws of Life, air compressor, air samples/maintenance, and ladder testing.
- 0516528 Professional services** - Budget line will assist with covering legal assistance, human resource items, and other related services as needed.
- 0516530 Building/yard maintenance** - Establish a preventative maintenance program for all stations and continue proactive work to ensure stations are in good working condition.
- 0550006 Capital Program** - Support vehicles are needed for daily operations/training. Currently, the department does not have a heavy-duty tow vehicle or an equipped back-up command vehicle. Support 52 is a 2008 pickup and is overdue for replacement. With the purchase of three new vehicles, three out of four stations will have a support vehicle assigned.

A traffic preemption system that is installed at intersections in the district will assist fire apparatus get through intersections safer and faster, saving critical time while responding to emergencies.

PARKER SEWER AND FIRE SUB-DISTRICT

FLEET MAINTENANCE - 54

2022 - 2023 BUDGET

	PROPOSED	PROPOSED	BUDGET	BUDGET
	21/22	22/23	\$	%
	BUDGET	BUDGET	CHANGE	CHANGE
EMPLOYEE SALARIES				
0515011 - CHIEF MECHANIC (1)	67,500	71,550	4,050	6.00%
0516012 - MECHANIC (2)	106,367	112,749	6,382	6.00%
0515013 - OVERTIME PAY	8,351	8,853	501	6.00%
TOTAL EMPLOYEE SALARIES (3)	182,218	193,151	10,933	6.00%

OPERATING EXPENDITURES

0516000 - ELECTRICITY	4,480	10,480	6,000	133.93%
0516200 - WATER & WASTEWATER	1,430	2,000	570	39.86%
0516300 - TELEPHONE	2,250	3,000	750	33.33%
0516400 - NATURAL GAS	2,000	4,500	2,500	125.00%
0516500 - CONTRACT SERVICES	8,000	8,000	-	0.00%
0516503 - CLEANING/STATION SUPPLIES	2,500	3,500	1,000	40.00%
0516504 - GENERAL OFFICE SUPPLIES	2,000	2,000	-	0.00%
0516508 - COMPUTER SOFTWARE/MAINTENANCE	10,000	15,000	5,000	50.00%
0516511 - PHYSICAL & FITNESS PROGRAM	1,250	1,850	600	48.00%
0516514 - EMPLOYEE TRAINING	12,000	12,000	-	0.00%
0516517 - UNIFORMS	2,750	2,750	-	0.00%
0516518 - EQUIPMENT - FIRE/SHOP/SAFETY	18,000	23,000	5,000	27.78%
0516520 - EQUIPMENT RENTAL	500	500	-	0.00%
0516525 - CERTIFICATIONS/INSPECTIONS	2,000	2,000	-	0.00%
0516530 - BLDG/YARD MAINT.	20,000	35,000	15,000	75.00%
0561531 - EQUIPMENT MAINTENANCE	5,000	5,000	-	0.00%
0516532 - SHOP SUPPLIES	10,000	10,000	-	0.00%
0521000 - GASOLINE & DIESEL	120,000	140,000	20,000	16.67%
0522004 - PARTS PURCHASED	120,000	130,000	10,000	8.33%
0522006 - OUTSOURCED SERVICE	60,000	60,000	-	0.00%
0522008 - TIRES & SERVICE	45,000	55,000	10,000	22.22%
TOTAL OPERATING EXPENDITURES	449,160	525,580	76,420	17.01%

CAPITAL PROGRAMS

0550000 - Roof repair, Air Compressor and Electrical work for Ops. Building	-	30,000	30,000	1.00
0550000 - A/C for Fleet building	-	30,000	30,000	1.00
TOTAL CAPITAL EXPENSES	-	60,000	60,000	100.00%

FLEET MAINTENANCE DEPARTMENT BUDGET GRAND TOTAL

631,378	778,731	147,353	23.34%
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TOTAL FISCAL YEAR 2022 - 23 BUDGET REQUEST ALL DEPARTMENTS

14,885,935	13,459,558	(1,426,376)	-9.58%
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Fleet Department - 54

- 0516000 Electricity** - Increase from \$4,480 to \$10,480 because of inflation and now includes operations building
- 0516200 Water** - Increase from \$1,430 to \$2,000 because of acquiring operations building, and inflation
- 0516300 Telephone** - Increase from \$2,250 to \$3,000, which includes cell and shop phones
- 0516400 Natural gas** - Increased to \$2,500 because of rising costs
- 0516503 Cleaning supplies** - Increased to \$1,000 because of rising costs
- 0516508 Computer software/maintenance** - Increase to \$5,000 because several computers need replacing
- 0516511 Physicals/Fitness DOT** - Increase \$600 because of price increases
- 0516518 Equipment, tools shop, fire safety** - Increase to \$5,000 because of cost of specialty tools
- 0516530 Building and yard maintenance** - Increase to \$15,000 because of up-keep of driving area behind fence, around pumps, fleet and operations building.
- 0521000 Gas and diesel** - \$20,000 increase for price demands
- 0522004 Parts purchased** - Increase \$10,000 because of price increase
- 0522008 Tires and front end align** - Increased \$10,000 because of cost of tires increasing 20% to 30%
- 0550000 Capital projects** - \$30,000 because of necessary upgrades. \$30,000 for air conditioning for the fleet building to improve workspace

General Line-Item Descriptions

The following line-item descriptions apply to all applicable departments:

- 0511001 Health insurance program** - Medical, dental, prescription drugs, and vision insurance for current and retired employees.
- 0511002 Life insurance program** - Payments to Mutual of Omaha and Modern Woodmen for employee life insurance policies.
- 0511003 South Carolina Retirement** - Cost for all eligible current employees participating in the S.C. Public Employee Benefit Authority (PEBA).
- 0511004 FICA** - District's share of Federally mandated Medicare insurance contribution and Social Security contribution. Based on percentage of salaries and other earnings of employees, 1.45% and 6.20% respectively.
- 0511005 Unemployment insurance** - District's cost of South Carolina unemployment insurance,
- 0512001 Buildings and grounds insurance** - Funds for the purchase of insurance for potential damage to District-owned structures.
- 0512003 Workers' Compensation insurance** - Funds for the purchase of insurance for potential on-the-job injuries.
- 0512004 Auto liability insurance** - Funds for the purchase of insurance for claims of liability.
- 0512005 Comp/collision** - Funds for the purchase of insurance for damage of District-owned vehicles and related structures because of an accident.
- 0512006 Inland marine equipment** - Funds for the purchase of insurance for loss of District-owned equipment.
- 0512010 Tort insurance** - Funds for the purchase of insurance for liability claims against the District.
- 0512012 Data processing insurance** - Funds for the purchase of insurance for loss of the electronic data processing (EDP) equipment (computers), computer programs, and data.
- 0514002 Per diem/mileage expense** - Commissioner meeting per diem and mileage reimbursement.
- 0514003 Commission/GCSPD** - Greenville County Special Purpose District dues.
- 0515000 Salaries** - Salaries and wages for current District employees.
- 0516000 Electricity** - Electrical costs.
- 0516200 Water and Wastewater** - Water and sewage usage.
- 0516300 Telephone** - Funds for telephones and cell phone services.
- 0516400 Natural gas** - Heating and hot water costs.
- 0516500 Service contracts** - Service contracts for the District.
- 0516501 Data Periodicals/advertising** - Subscriptions to professional periodicals and printed notices.
- 0516502 Fee/Assessments** - Annual storm water assessments and District's banking services.

- 0516503** **Cleaning/station supplies** - Maintaining buildings
- 0516504** **General office supplies** - General offices supplies and expenses
- 0516505** **Awards/recognition** - Recognition and annual dinner
- 0516506** **Newspaper ads/notices** - Mandated public notices of District meetings
- 0516507** **Office equipment** - Purchase of office equipment
- 0516508** **Computer software and programs** - Annual hardware and/or software maintenance
- 0516509** **Records retention/equipment** - record upkeep and storage
- 0516510** **Flowers/memorials** - Honor employees and their families in times of mourning
- 0516511** **Physical and fitness** - medical examinations and employee fitness programs
- 0516514** **Employee training** - Professional development and mandatory job-related training.
- 0516517** **Uniforms** - Staff uniforms, boots and workwear
- 0516518** **Equipment** - Fire/Shop/Safety - Funds for the purchase of equipment, tools, and safety supplies
- 0516520** **Equipment rental** - Rental of various pieces of equipment as needed by department
- 0516522** **Maintenance materials** - Tools and supplies needed to repair and maintain District equipment
- 0516524** **Special supplies** - Supplies for a specific need
- 0516525** **Certifications/inspections** - Application for or renewal of required certifications and inspections for the District
- 0516528** **Professional services** - Subcontracted services commissioned by the District
- 0516530** **Building/yard maintenance** - Care and preservation of District buildings and land
- 0516531** **Equipment maintenance** - Routine maintenance by department on various pieces of District-owned equipment
- 0516532** **Shop supplies** - Tools, supplies and equipment
- 0521000** **Gasoline and diesel** - Gasoline and diesel fuel
- 0522003** **Vehicle maintenance** - Cosmetic maintenance for District-owned vehicles not covered by fleet maintenance
- 0522004** **Parts purchased** - Funds for the purchase of parts needed for District machinery, equipment, or tools



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