

MINUTES
REGULAR MEETING
AUGUST 15, 2023

The regular monthly meeting of the Parker Sewer and Fire Subdistrict Commission was held on Tuesday, August 15, 2023, at 4 p.m. Notices were posted and sent according to Freedom of Information Act requirements.

Commissioners present: Mr. Randall Jones, Chairman
Mr. Cam Salle', Vice Chairman
Mr. Alan Kay, Secretary/Treasurer
Ms. Sarah Franco, Member
Mr. Wayne Moore, Member

Also present: Chief Gregory Farley, Fire Department
Mr. Mark Jacobs, Fleet Maintenance Supervisor
Mrs. Jennifer Beckett, Benefits/Payroll Administrator
Ms. Shannon Pritchett, Financial Administrator

The Chairman called the meeting to order at 4 p.m.

The Chairman declared that, in compliance with SC Freedom of Information Act, the following media were notified:

Greenville News via fax 864-298-4395 on August 11, 2023, at 9:08 a.m.
Channel 4 News via fax 864-240-5329 on August 11, 2023, at 9:11 a.m.

Mr. Cam Salle' gave the invocation.

Everyone stood for the Pledge of Allegiance.

The Minutes of July 18, 2023, were approved as written.

The SC Minutes of August 1, 2023, were approved as written.

The Chairman stated the commission board decided to employ Mr. Tremeir Johnson as the Special Projects Coordinator. Ms. Sarah Franco made a motion to accept Mr. Tremeir Johnson as the new Special Projects Coordinator. Mr. Alan Kay seconded the motion; all in favor, motion carried.

Mr. Wayne Moore joined the meeting at 4:07 p.m.

Mr. Kay made a motion to go into Executive Session for contractual matters. Mr. Cam Salle' seconded the motion; all in favor, motion carried. Executive Session began at 4:09 p.m. and ended at 5:42 p.m. The Chairman stated that there was nothing to report from this session.

Mr. Kay made a motion to go into Executive Session for personnel matters. Ms. Franco seconded the motion; all in favor, motion carried. Executive Session began at 5:43 p.m. and ended at 5:54 p.m. The Chairman stated that there was nothing to report from this session.

The Chairman called for a short break. The break began at 5:55 p.m. and ended at 6 p.m.

Mrs. Jennifer Beckett updated the commission on the year-end utilization totals for the 2022 – 2023 Health Insurance.

Ms. Shannon Pritchett gave a brief overview of the Summary of Estimated Charges in the General Fund Balance and Summary of Revenue and Expenditures for the month of July located on Pages 4 through 14 of the commissioner packets; and the Administration’s monthly financial report located on Page 11.

The Administration Department’s other reports were included in the packets.

Chief Farley updated the commission on the Fire Department’s monthly financial report located on Page 13; and the department’s monthly reports located on Pages 15 through 18 of the commissioner packets.

The Fire Department’s other reports were included in the packets.

Mr. Mark Jacobs updated the commission on Fleet Department’s monthly financial report located on Page 14. Mr. Jacobs also gave a brief narrative of vehicles that Fleet worked on during the month and informed the commission on the Fleet Maintenance Department’s monthly reports located on Pages 19 through 27 of the commissioner packets.

The Fleet Department’s other reports were included in the packet.

There being no further business, the meeting adjourned at 6:37 p.m.

Mr. M. Alan Kay, Secretary/Treasurer



Attachments: Media Notification Documents (4 pp)

