

MINUTES
REGULAR MEETING
JANUARY 17, 2023
CORRECTED 02/21/2023

The regular monthly meeting of the Parker Sewer and Fire Subdistrict Commission was held on Tuesday, January 17, 2023, at 4 p.m. Notices were posted and sent according to Freedom of Information Act requirements.

Commissioners present: Mr. Randall Jones, Chairman
Mr. Cam Salle', Vice Chairman
Mr. Alan Kay, Secretary/Treasurer
Ms. Sarah Franco, Member
Mr. Wayne Moore, Member

Also present: Mr. Chuck Naray, Financial Administrator
Chief Gregory Farley, Fire Department
Mr. Mark Jacobs, Fleet Maintenance Supervisor
Mrs. Jennifer Beckett, Commissioners' Assistant
Ms. Shannon Pritchett, Commissioners' Assistant

Guest: Mr. Tremeir Johnson – Former Parker District's Wastewater Collection System Superintendent
Ms. Amanda K. McAbee – CPA, Audit Manager of Bradshaw, Gordon & Clinkscales, LLC.
Mr. Lawrence Flynn – Attorney, Pope Flynn, LLC. (Via Zoom Meeting)

The ~~Vice~~ Chairman called the meeting to order at 3:59 p.m.

The Chairman declared that, in compliance with SC Freedom of Information Act, the following media was notified:

Greenville News via fax 864-298-4395 on January 13, 2023, at 8:59 a.m. at Fax #864-240-5329
Channel 4 News via fax 864-240-5329 on January 13, 2023, at 9:00 a.m. at Fax #864-298-4395

Mr. Cam Salle' gave the invocation.

Everyone stood for the Pledge of Allegiance.

The Minutes of November 15, 2022, were approved as written.

The Chairman welcomed the District's former Wastewater Collection's Superintendent, Mr. Tremeir Johnson, to the floor. Ms. Sarah Franco, along with the Board of Commissioners, presented Mr. Johnson with a plaque in recognition of his 28 years of service.

The Chairman introduced Ms. Amanda K. McAbee, CPA Audit Manager of Bradshaw, Gordon & Clinkscales, LLC. Ms. McAbee reviewed the Audited Financial Statements for the year ended June 30, 2022. Mr. Alan Kay made a motion to accept the draft audit for the year ended June 30, 2022. Ms. Franco seconded the motion; all in favor, motion carried.

Under new business, Mr. Lawrence Flynn, Attorney for Pope Flynn, LLC., gave a primer on USDA Loans over Zoom.

Mr. Alan Kay asked whether the last payment was received from Jeff Martin Auctioneers for the vehicle that had a conflict. Mr. Naray replied that Parker has not yet received the payment of approximately \$6,700.00. Mr. Mark Jacobs said he would contact Jennifer Martin to inquire about the status of this payment.

Under old business regarding the Letter of Jurisdictional Rights located on Pages 5 through 8 of the commissioner packets, Ms. Sarah Franco made a motion to fill out the paperwork to give responsibility to the sheriff's department to authorize law enforcement officers to enforce SC Code 23-1-15. Mr. Alan Kay seconded the motion; four in favor, motion carried.

Mr. Chuck Naray gave a brief overview of the Summary of Estimated Charges in the General Fund Balance Summary of Revenue and Expenditures for the month of November and December located on Pages 17 through 36 of the commissioner packets; and the Administration's monthly financial report located on Page 31. Each Department Head gave a summary of their monthly budget reports.

The Administration Department's other reports were included in the packets.

Chief Farley updated the commission on the Fire Department's monthly financial report located on Page 32; and the department's monthly reports located on Pages 37 through 44 of the commissioner packets.

The Fire Department's other reports were included in the packets.

Chief Farley introduced Capt. Josh Patterson to present the used IT equipment disposal/sale list (attached) to the commission. After discussion, the commission decided to table the consideration until the next meeting.

Mr. Mark Jacobs updated the commission on Fleet Department's monthly financial report located on Page 33. Mr. Jacobs also gave a brief narrative of vehicles that Fleet worked on during the month and informed the commission on the Fleet Maintenance Department's monthly reports located on Pages 45 through 61 of the commissioner packets.

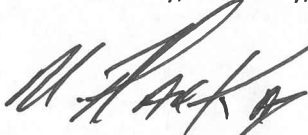
The Fleet Department's other reports were included in the packet.

The chairman called for short break. The break began at 6:45 p.m. and ended at 6:50 p.m.

Mr. Kay made a motion to go into executive session for personnel matters; Ms. Franco seconded the motion; motion carried. Executive session began at 6:50 p.m. and ended at 8:22 p.m. The Chairman stated there was an item to report: Mr. Chuck Naray has decided to retire, and the date of retirement would be provided later.

There being no further business, the meeting adjourned at 8:23 p.m.

Mr. M. Alan Kay, Secretary/Treasurer



Attachments: Media Notification Documents (4 pp)
Draft Audit for the year ended June 30, 2022 (57 pp)
Used IT equipment disposal/sale list (4 pp)