

MINUTES
REGULAR MEETING
FEBRUARY 21, 2023

The regular monthly meeting of the Parker Sewer and Fire Subdistrict Commission was held on Tuesday, February 21, 2023, at 4 p.m. Notices were posted and sent according to Freedom of Information Act requirements.

Commissioners present: Mr. Randall Jones, Chairman
Mr. Cam Salle', Vice Chairman
Mr. Alan Kay, Secretary/Treasurer
Ms. Sarah Franco, Member
Mr. Wayne Moore, Member

Also present: Mr. Chuck Naray, Financial Administrator
Chief Gregory Farley, Fire Department
Mr. Mark Jacobs, Fleet Maintenance Supervisor
Mrs. Jennifer Beckett, Commissioners' Assistant
Ms. Shannon Pritchett, Commissioners' Assistant

Guest: Mr. Mark Ells — Former member of Parker District's Board of Commissioners

The Chairman called the meeting to order at 4 p.m.

The Chairman declared that, in compliance with SC Freedom of Information Act, the following media was notified:

Greenville News via fax 864-298-4395 on February 17, 2023, at 9:03 a.m. at Fax #864-240-5329
Channel 4 News via fax 864-240-5329 on February 17, 2023, at 9:04 a.m. at Fax #864-298-4395

Mr. Alan Kay gave the invocation.

Everyone stood for the Pledge of Allegiance.

The Minutes of January 17, 2023, were approved with correction.

Chief Farley gave recognition to the recent 14 promotions in the Fire Department that were recognized at the Annual Awards dinner.

The Chairman welcomed the district's former member of Parker District's Board of Commissioners Mr. Mark Ells to the floor. Mr. Ells expressed his concerns on millage, annexation and the remaining Sewer equipment not sold in the auction. The Chairman said he would get back to Mr. Ells later.

Under old business, Chief Farley reviewed the used IT equipment disposal/sale list located on Pages 3 through 9 of the packets. After discussion, Mr. Wayne Moore made a motion to deem the list of recycled items on Page 7 and the sell items listed on Page 9 as surplus equipment. Ms. Sarah Franco seconded the motion; all in favor, motion carried.

Following the surplus vote, Mr. Moore made a motion to allow Chief Farley to move forward on the plan to sell the remaining used IT equipment. Mr. Alan Kay seconded the motion; all in favor, motion carried.

Under new business, Mr. Kay brought the commission's attention to Page 10 of the packets, the funds review for the purchase of Station 4. To make a recommendation to transfer the Sale of Sewer Assets to the Fire Capital Asset Fund account, Mr. Kay provided a handout, four pages from the General Operating Budget: The Valuation Report Page 4, the General Fund Balance Page 5, and the Fire Department's Fund Summary on Page 14 (attached). After a lengthy discussion, Mr. Kay made a motion to transfer the Sale of Sewer Assets in the amount of \$576,528.00 to the Fire Capital Asset Fund account at the Bank of Travelers Rest. Ms. Franco seconded the motion; all in favor, motion carried.

The next order of business was the approval of the final audit. Mr. Chuck Naray stated there were no changes to the draft audit. Mr. Cam Salle' made a motion to accept the final Audited Financial Statements for the Year Ended June 30, 2022. Mr. Kay seconded the motion; all in favor, motion carried.

Ms. Shannon Pritchett gave a brief overview of the Summary of Estimated Charges in the General Fund Balance Summary of Revenue and Expenditures for the month of January located on Pages 11 through 20 of the commissioner packets; and the Administration's monthly financial report located on Page 12. Each Department Head gave a summary of their monthly budget reports.

The Administration Department's other reports were included in the packets.

Chief Farley updated the commission on the Fire Department's monthly financial report located on Page 13; and the department's monthly reports located on Pages 22 through 25 of the commissioner packets.

Chief Farley also updated the commission on the status of the new fire trucks.

The Fire Department's other reports were included in the packets.

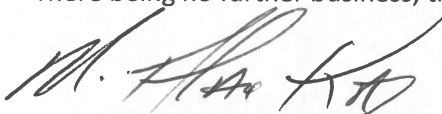
Mr. Mark Jacobs updated the commission on Fleet Department's monthly financial report located on Page 14. Mr. Jacobs also gave a brief narrative of vehicles that Fleet worked on during the month and informed the commission on the Fleet Maintenance Department's monthly reports located on Pages 26 through 32 of the commissioner packets.

The Fleet Department's other reports were included in the packet.

Mr. Kay stated that the Department Heads met on the Procurement Policy revisions and will provide copies to each commissioner for review shortly.

Ms. Franco made a motion to go into executive session for personnel matters; Mr. Salle' seconded the motion; motion carried. The executive session began at 6 p.m. and ended at 7:18 p.m. The Chairman stated there was nothing to report from the session.

There being no further business, the meeting adjourned at 7:19 p.m.



Mr. M. Alan Kay, Secretary/Treasurer

Attachments: Media Notification Documents (4 pp)
General Operating Budget: The Valuation Report Page 4, the General Fund Balance
Page 5 and the Fire Department's Fund Summary Page 14 (4 pp)